



# PAKISTAN SOCIETY OF PHYSICIANS

Registration No. KPK/DSW/4401

Dated: 24/05/2023

**Pakistan Society of Physicians**  
**General Body Minutes**  
**PSPCON2023**  
**20th & 21st May 2023**

The meeting of the Pakistan Society of Physicians' (PSP) General Body was held on 20th and 21st May 2023, during the PSPCON2023 event. The meeting was attended by senior faculty members and executive members. Please find the attendance sheet attached to these minutes. The efforts of the current cabinet in organizing an excellent academic show, despite the prevailing security situation, were praised by all. Special thanks were extended to the faculty members from Punjab and Sindh for their active participation.

The following decisions and discussions took place during the meeting:

**Central Cabinet:** It was unanimously decided, with the agreement of the representative from the Punjab faculty, that the next central cabinet will be from Punjab. The election commission will be formed to oversee the process of selecting the central cabinet through electronic voting.

**Current Central Cabinet:** The current central cabinet will be restructured as the provincial cabinet in accordance with the PSP bylaws. The designations will be changed to Vice President, Joint Secretary, and Counselors.

**Financial Matters:** To ensure the smooth operation of financial matters, Dr. Muhammad Usman and Dr. Fawad Rahim, who are signatories of the PSP bank account, will continue to work in liaison with the newly elected central cabinet. They will comply with the requests for financial assistance from the central cabinet.

**Provincial Cabinets:** The current Vice Presidents from Sindh and Baluchistan will establish their respective provincial cabinets and nominate their institution focal persons to increase the representation of PSP in these provinces.

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**DR. MUHAMMAD ASGHAR**  
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**Dr. LUBNA MERAJ**  
Vice President, Punjab &  
Co-Chairman Scientific Committee, PSP

<b>President</b> Dr. Awais Naeem	<b>General secretary</b> Dr. Asghar Khan	<b>Senior Vice president</b> Dr. Hamza Ali Khan	<b>Information secretary</b> Dr. Sheraz Iqbal	<b>Co-ordination secretary</b> Dr. Fahad Naim	<b>Finance secretary</b> Dr. Fawad Rahim
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**Executive Council & Founders of PSP**

Prof. Muhammad Usman Khattak, Prof. Khalid Mehmood, Prof. Javed Iqbal Farooqi, Prof. Dr. Hashim Uddin Azam, Prof. Muhmmad Ishaq Khattak, Prof. Sheraz Jamal Khan, Prof. Mumtaz Ali Marwat, Prof. Masood Ur Rahman, Prof. Muhammad Noor, Prof. Aman Ullah, Prof. Zia Uddin



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**Membership Drive:** Both the central and provincial cabinets will focus on conducting membership drives to increase the number of PSP members.

**PSPCON2024:** It was determined that PSPCON2024 is likely to be held in March 2024. The central cabinet from Punjab will take the lead role in organizing the event.

**Scientific Programme:** The scientific program for PSPCON2024 will consist of 60 percent contributions from the central cabinet and 40 percent contributions from the provincial cabinets. Financial contributions from each province should be in proportion to their representation.

**Workshops and Seminars:** Provincial cabinets can organize workshops and seminars under the umbrella of PSP. If financial assistance is not required, they can proceed without seeking permission. However, if there is a need for financial assistance or sponsors need to transfer funds to the PSP account, permission from the central cabinet is mandatory.

**Financial Matters:** All financial matters should be routed through the central cabinet. None of the cabinets can engage in direct dealings with sponsors. All the payments to the society have to be deposited in society's bank out and then routed to the concerned so that proper financial records are available for future audits.

**Financial Audits:** The current cabinet will ensure that all financial audits are cleared before handing over the responsibility to the next cabinet. Same will apply to future central cabinets well to ensure that all audits are complete before the switch of responsibilities.

**Collaborations with Other Societies:** Collaborations with other societies will require approval from the General Body. If obtaining approval is not feasible, a consensus must be reached among all cabinets and executive members of the society.

**Scientific Programs:** A majority (95%) of the scientific programs for annual conferences, workshops, or seminars organized under the umbrella of PSP should have internists as faculty or speakers to provide a platform for physicians to share their experiences. Chairpersons can be from allied specialties who are willing to contribute to the society.

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Welfare/Education Programs: Cabinets can initiate welfare and education programs under the umbrella of PSP after following the established protocols.

**Future Collaboration:** All attendees agreed to work together to make PSP a platform for future collaboration in research and education.

**Representation in Azad Jammu & Kashmir:** The central and provincial cabinets will collaborate to identify interested faculty members for the representation of PSP in that region.

**Federal and Punjab Cabinets:** A single cabinet will represent both the Federal and Punjab regions.

These minutes accurately summarize the decisions and discussions that took place during the General Body meeting.

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